

BUF Board of Trustees Meeting
August 23, 2018

Attendees: Kara Black (President), Rory McLeod (Vice-President), Sky Hedman (Secretary), Paul Beckel (Ex-Officio), David Curley, Angie Lindquist, Murray Bennett, Frank McDonald, Beth Nyblade, Rod Haynes

Other participants: Ann Newman, Treasurer.

Minutes by Sky Hedman, Secretary.

Chalice lighting 6:20 pm

Training topic: Policy governance

Paul led a discussion on the topic of Governance and Ministry based on the article "Who Owns Your Congregation?" from <https://www.uuworld.org/articles/who-owns-congregation>.

Approval of last meeting minutes. Motion made to accept minutes as corrected: Frank, seconded by Beth, motion approved

Treasurer's Report: Ann Newman, Treasurer did training on the reports she issues, including the Monthly Treasurer's Summary Report. (Refer to handout.)

- a. Overview of current and projected status
- b. Request for Motions
- c. Request for Clarifications to existing policy
- d. Income and Expenses
- e. Cash on Hand
- f. Funds Activity Report
- g. Fundraising Summary
- h. Status of the Board's \$6,100 Contingency Fund
- i. Accrued PTO/Staff
- j. Other Status Updates/Requests/Documentation
- k. Attachments: July Balance Sheet, July Cash on Hand Report, July Funds Activity Report, July YTD Income and Expense Compared to Actual Budget
- l. Capital Campaign ends of this calendar year

Ann reviewed the July, 2018 financial reports (attached).

Minister's Report: See Minister's Report
Possible future BoT responsibilities:

1. Monitor and hold mid-year meeting about meeting UUA standards for employment
2. Job description for Membership Coordinator
3. Review Paul's Ministerial contract (future possibility for BoT)

Status of RE Gift

OpTeam Volunteers (Community within BUF/Community Beyond BUF) Both groups have met and are considering volunteers for Council leads.

Elections: Frank McDonald moved that Murray Bennett serve on Ad Hoc Committee on Resolutions and Angie Lindquist serve on the Board Policy Grievance Committee. Beth seconded. Motion was voted on and passed.

Spring Congregational Meeting Date: Frank McDonald moved that we select Sunday, May 19th for the annual congregational meeting. Murray Bennett seconded. Motion passed.

“Cluster” Name change: Rod Haynes made a motion to accept the results of preferences expressed in Board retreat (use of the word “Council” instead of “Cluster” in organizational chart Motion was seconded by David Curley. Motion passed with one abstention.

Committee Report Schedule was distributed by Kara. Beth suggested that each group be given a chance to review schedule. The groups listed on the sheet do not yet exist. David Curley suggested to provisionally accept Kara's proposal until the Operations Team is up and going. We will add review to next month's agenda.

Worship Arts Committee: David Curley volunteered to coordinate with Paul about establishing a Worship Arts committee. Will need a job description for the committee chair and a committee with at least five members.

OpTeam Volunteers (Community within BUF/Community Beyond BUF) Covered in ministerial report. Both groups have met and are considering volunteers for Council leads.

Fundraising @ GA: Beth Nyblade is interested in selling items at GA. She is not yet able to find costs for booth. We could sell t-shirts with Native American logos. Ask for volunteers to do art for something we could sell. Have choir made a CD and sell those. Sell smoked Salmon. Beth has researched prices. Board requested estimate of volunteer hours required as well as cost of booth rental and materials and actual hours of Exhibit Hall. Beth requested to be on agenda for September meeting.

Discussion of Diversity Goal Committee “economic vs socio-economic” will be postponed to next meeting.

Discussion of Governing documents will also be postponed.

Meeting was adjourned at 8:52 pm.

Next Board Meeting: September 27th, 2018, 7:00 pm
(6:15 pm to train on ByLaws)