

## **BUF Board of Trustees Meeting (virtual, via Zoom)**

April 15, 2021

Attendees: Murray Bennett (President), Bharti Kirchner (Vice-President), Debbie Boots, Rod Haynes, Melissa Swift, Henry Ohana, Sarah Pearson, John Stewart (Secretary), Paul Beckel (Ex-Officio)

Not Present (Excused): David Curley

Other participants: Sky Hedman, Treasurer.

Minutes by John Stewart, Secretary.

The meeting was called to order by Bharti at 7:00 pm; Check-ins.

**Approval of last meeting minutes.** Minutes from the 03/25/2021 meeting were approved by email on 04/07/2021.

**Budget Discussion:** Sky Hedman.

- Current draft budget shows negative net operating income of -\$36,238 and a projected cash flow deficit of -\$45,148.
- Proposed expense increases totaled \$23,914.
- Proposed staff bonus of \$4,000 was removed with the intention of considering paying from a surplus of the current budget if such exists.
- Healthy Relationships budget proposal removed in favor of utilizing Emergency Reserves for outside mediation in the event that such is needed in the future.
- Remaining expense increases were prioritized.
- Rental income projected to be restricted until January 2022 and at full rental thereafter.
- Reserve contributions to be maintained, although \$4,200 to be taken from Emergency Reserves.

**Next Meeting Dates:**

**Small Group Budget Discussion: April 17, 2021**

**Full Board Meetings: April 20 & April 29, 2021**

**Meeting adjourned at 8:56 pm.**

**Actions:**

- Healthy Relationships budget proposal removed in favor of utilizing Emergency Reserves for outside mediation in the event that such is needed in the future.