

IV. BOARD REPORTING: EVALUATION, OVERSIGHT & MONITORING OF ACTIVITIES, PROGRAMS & POSITIONS

- A. Teams, committees, councils and individuals shall report to the Board according to the chart on the following page.
- B. Reports shall be submitted in writing eight days prior to the Board meeting and shall include
 - 1. A description of the responsibilities and specific goals of the group (a committee or team charter, for example)
 - 2. Current activities and successes related to the Mission and Goals
 - 3. Challenges or difficulties faced related to the Mission and Goals
 - 4. Resources or other assistance requested of the Board
 - 5. Any other topics to share or discuss with the Board
- C. A representative of the reporting group shall attend the relevant Board meeting to discuss issues and ask/answer questions.
- D. Information of a confidential nature shall be identified as such and shared in a separate, appropriate manner with the Board Secretary. Representatives who are sharing confidential or personnel information with the Board shall do so during an Executive Session of the Board, rather than during an open Board meeting.

Month	Operations Team Councils	Financial	Human Resources	Other
All				Minister's report. Operations Team report. Board Committee reports as needed. Ad Hoc team reports as needed
July	CBB 1	Treasurer: Q&A only		
Aug		Treasurer: Full end of year report, Board training, Plan audit		
Sept	Admin 1	Treasurer: Q&A only	Full report	Minister Evaluation: Plan
Oct	Ministry 1	Treasurer: Q&A only		
Nov	G & L 1	Treasurer: Full report		
Dec		Treasurer: Q&A only	Full report	
Jan	CWB 1 & Denom Affairs	Treasurer: Q&A		Nominating
Feb	CBB 2	Treasurer: Full report, audit results		Minister Evaluation: Report & Follow up plan
Mar	Admin 2	Treasurer: Q&A.	Full report	Nominating
Apr, 1st mtg	Denom Affairs	Treasurer: Q&A		
Apt, 2nd mtg	Ministry 2	Treasurer: Full report		
May	G & L 2	Treasurer: Q&A only		
Jun	CWB 2	Treasurer: Full report	Full report	