

**Minutes**  
**BUF Board of Trustees Meeting (via Zoom)**  
July 2, 2024

Attendees (All via Zoom): Jan Cavitt, Claire Lending (Secretary), Jim Reimer, Stephanie Sarver (Vice President), Lin Skavdahl (President), John Stewart (Treasurer), Gayle Tilles

Not Present (Excused): Paul Beckel (Ex-Officio), Beth Nyblade

Minutes by Claire Lending, Secretary.

Chalice lighting 7:00 pm; Lin

Check Ins

Agenda Review/Changes:

**Consent Agenda:**

- Approval of minutes from 6/27/2024 meeting
- Election of Board Officers
- Replacement of Account Signers
- Board meeting calendar
  
- **Lin moved and Gayle seconded that the items on the Consent Agenda be accepted. Motion passed unanimously.**

**Approval of minutes:**

Minutes from the 6/27/2024 meeting were approved by email on 07/1/2024.

**Election of Board Officers:**

**Jan moved and John seconded that the following be elected officers of the Board of Trustees for the coming year:**

- Lin Skavdahl, President
- Stephanie Sarver, Vice President
- Claire Lending, Secretary
- John Stewart, Treasurer

**Motion passed unanimously**

**Replacement Account Signers**

**John moved and Jim seconded that:**

**We the Trustees of this Board resolve that the Bellingham Unitarian Fellowship has checking and savings accounts with Whatcom Educational Credit Union (WECU) and the following designated individuals are now authorized to sign for and on behalf of the Fellowship any and all checks, drafts or other orders with respect to funds of the Fellowship in the checking account:**

**Claire Lending, Secretary  
Lin Skavdahl, President  
Barbara Sky Hedman, Assistant Treasurer  
John K Stewart, Treasurer**

**Motion passed unanimously**

**Board Meeting Calendar: Stephanie**

Discussion of time of meetings and a few changes in calendar.

Proposed changes

- 4pm meeting time
- Fourth Thursday of the month with the following exceptions:
  - Tuesday November 26
  - December meeting changed to December 17.
  - Two meetings in April
- Members can attend in person or by Zoom.

**Revised New Board Meeting Calendar**

Thursday, September 26, 2024

Thursday, October 24, 2024

Tuesday, November 26, 2024

Tuesday, December 17, 2024

Thursday, January 23, 2025

Thursday, February 27, 2025

Thursday, March 27, 2025

Thursday, April 10, 2025 (Budget Meeting)

Thursday, April 24, 2025

Thursday, May 22, 2025

Thursday, June 26, 2025

Jan moved, Lin seconded the revised calendar above. Approved unanimously.

**Next Meeting Date: August 22, 2024**

**Meeting adjourned at 7:40 pm.**

**Summary of Action Items:**

- Approval of minutes: Minutes from the 6/27/2024 meeting were approved by

email on 07/01/2024

- Jan moved and John seconded that the following be elected officers of the Board of Trustees for the coming year:
  - Lin Skavdahl, President
  - Stephanie Sarver, Vice President
  - Claire Lending, Secretary
  - John Stewart, TreasurerMotion passed unanimously

- John moved and Jim seconded that:  
We the Trustees of this Board resolve that the Bellingham Unitarian Fellowship has checking and savings accounts with Whatcom Educational Credit Union (WECU) and the following designated individuals are now authorized to sign for and on behalf of the Fellowship any and all checks, drafts of other orders with respect to funds of the Fellowship in the checking account:
  - Claire Lending, Secretary
  - Lin Skavdahl, President
  - Barbara Sky Hedman, Assistant Treasurer
  - John K Stewart, Treasurer

- Jan moved and Lin seconded the revised calendar and **4pm** meeting time:

**Revised New Board Meeting Calendar**

Thursday, September 26, 2024  
Thursday, October 24, 2024  
Tuesday, November 26, 2024  
Tuesday, December 17, 2024  
Thursday, January 23, 2025  
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Thursday, April 10, 2025 (Budget Meeting)  
Thursday, April 24, 2025  
Thursday, May 22, 2025  
Thursday, June 26, 2025

Motion passed unanimously

**Attachments:** (none)