

**Minutes**  
**BUF Board of Trustees Meeting**  
**June 3, 2025**

Attendees: Natalie Johnson, Claire Lending (Secretary), Tom Nicholas, Elizabeth Nyblade, Stephanie Sarver (Vice President), Lin Skavdahl (President), John Stewart (Treasurer), ex-officio Paul Beckel

Guests: Ahwren Ayers, Patricia Conover, Jim Shaver

Absent (excused): Gayle Tilles, Jim Reimer

Minutes by Claire Lending, Secretary.

Meeting called to Order 3:30 pm.

Chalice lighting Lin

Check In

**Agenda Review/Changes:**

Added to agenda:

- Transitions Team -Lin and Claire

**1. Proposed Motion to create Interim Operations Team presented by John Stewart**

Proposal to temporarily suspend the current Operations Team and create an Interim Operations Team. This team will report to the Board of Trustees and will oversee the same functions currently assigned to the Operations Team under existing Board policies. Rather than requiring the Board to assign leads per our existing Council structure, the Board will select a team, who will self-organize. This team will exist for 2 years and continue in support of contract or settled ministers. Team members may be replaced with the recommendations of the Interim Operations Team Leader, subject to Board approval.

The Interim Operations Team will include Michelle Fox, board members John Stewart, Natalie Johnson and Ahwryn Ayers, and Lucy Kesterson. The team will select a leader and recommend additional members to the Board.

John proposed and Lin seconded approval of formation of Interim Operations Team and initial composition of the team.

Motion passed unanimously.

## **2. Contract for the Reverend Barbara Well ten Hove ministerial work July 1 – September 30, 2025**

Proposal to accept an offer from Barbara ten Hove to extend her role coordinating Sunday services from the end of June through the end of September, and to expand her existing role, from July 1 thru September 30, to include staff supervision and support. BUF agrees to pay her \$6,000 and reimburse expenses of \$188 in UUMA Dues and \$200 in professional expenses in lieu of the \$2,250 for what BUF has agreed for her coordination of Sunday services in July and August. We further authorize Lin Skavdahl, President of the Board of Trustees, to sign an agreement with Barbara Ten Hove to put this agreement into effect.

Stephanie moved and Claire seconded this proposal. Motion passed unanimously.

## **3. Transitional Ministry Discussion**

Lin and Claire discussed changing a few terms in our Contract Ministry profile to appeal to a wider range of potential transition ministers. After discussion, the board endorsed the Interim Search committee to change profile as needed to attract potential candidates.

**Closing: Lin**

**Next board meeting: Thursday June 26, 2025 at 4pm.**

**Meeting adjourned at 5:15**

### **Summary of Action Items:**

- Creation of Interim Operations Team.
- Approval of Ministerial Contract July 1- September 30 for the Reverend Barbara Wells ten Hove

### **Attachments:**

- Interim Operations Team proposal
- The Reverend Dr. Barbara Well ten Hove contract
- Analysis of financial implications of Reverend Barbara Well ten Hove contract